



Request for Quotation (RFQ)
For
Provision of Legal Review Services
(RFQ No. 159)

RFP Issue Date : 13th October 2021

Proposal Submission Date: 17th October 2021

Submission Mode : E Submission

Submission Location : E Submission to Etihad.tenders@etihadesco.com

Important Notice:

1. Any Proposal received after proposal Submission date shall be deemed rejected.
2. Any inquires to be addressed to Etihad.tenders@etihadesco.com

IMPORTANT NOTICE

This Request for Quotation (“**RFQ**”) is being made available by Al Etihad Energy Services Co. LLC (hereinafter referred to as “**Etihad**” or the “**Employer**”) to the bidders on the terms set out in this RFQ. This RFQ contains a summary of available information and no reliance will be placed on any information or statements contained herein, and no representation or warranty, expressed or implied, is or will be made in relation to such information. Neither the Employer nor its clients or partners will have any liability or responsibility in relation to the accuracy, adequacy or completeness of neither such information nor any statements made. For the avoidance of doubt, bidders should not assume that such information or statements will remain unchanged. Nothing in this RFQ will be construed as legal, financial or tax advice. In no circumstances will the Employer, its partners or clients will incur any liability or responsibility arising out of or in respect of the issue of this RFQ.

The Employer reserves the right to amend this RFQ, the procurement process, its requirements and any information contained herein at any time by notice, in writing, to the bidders.

Nothing in this RFQ is, or should be relied upon as representation of fact or a promise as to the Etihad’s decision at the end of the procurement process or its ultimate decision in relation to the award of any agreement(s) or any other future event.

The Employer and its customers, advisers, consultants, contractors, employees and/or agents do not accept any responsibility for the legality, validity, effectiveness, adequacy or enforceability of any documentation executed, or which may be executed, in relation to this procurement process. No legal relationship or other obligation will arise between a bidder and The Employer unless and until an agreement has been formally executed in writing by The Employer and the bidder and any conditions precedent to its effectiveness have been fulfilled.

The Employer reserves the right, at its absolute discretion and without notice, to terminate, abandon, alter or change the basis of this procurement process, or to exclude one or more of the bidders from this procurement process and, in such circumstances, The Employer and its respective advisors shall not be liable to any person(s) as a result thereof.

Each bidder’s acceptance of delivery of this RFQ constitutes its agreement to, and acceptance of, the terms set forth in this RFQ.

1. GENERAL INFORMATION

1.1 Etihad ES Introduction

Etihad Energy Services Company (“Etihad ES” or the “Employer”) was established in 2013 with a mission to make Dubai’s built environment a leading example of energy efficiency for the region and the world, through the creation of an energy performance contracting (ESCO) market.

The Employer has **four active service lines**.

- Etihad Retrofit
- Etihad Solar
- Facility Management
- Dubai Carbon Centre of Excellence

1.3 Objectives of the RFQ

The objective of the RFQ is to appoint an external legal consultant (“Consultant”) for provision of contract review services in respect of Etihad’s solar lease projects in accordance with Scope of Services set-out in article 1.4.

1.4 Scope of Services

Consultant’s scope of services shall include the following:

A – Review of Solar Lease Contract between Etihad and a Customer (“Customer Contract”)

- (i) Review / Comment / Modification of Customer Contract based on attached standard Etihad template (as per Attachment A)
- (ii) Two rounds of internal discussions / redraft on the Customer Contract based on feedback on Etihad.

B – EPC and O&M Solar Sub-Contract between Etihad and a Sub-Contractor (“Sub-Contract”)

- (i) Review / Comment / Modification of Sub-Contract based on attached standard Etihad template (as per Attachment B).
- (ii) Two rounds of internal discussions / redraft on the Sub-Contract based on feedback on Etihad.

Notes:

1 – The bidder is requested to submit itemized prices for each part of the above scope of services

(item A and B).

2 – The prices submitted must be fixed for the listed scope of services, based on template of contracts provided (Attachment A and Attachment B). We are not seeking hourly prices.

3 – Even though you are requested to submit prices based on a single project, however, upon selection, we intend to engage the Consultant for provision of contract review services (in respect of all solar lease projects which EtiHAD enters into) for a period of 1 year.

4 – Upon selection of the Consultant, the Consultant may propose alternate forms of customer contract and / or sub-contracts which EtiHAD may consider and use for all upcoming projects (instead of attached forms of contracts) provided the new templates are more beneficial for EtiHAD.

2. PROPOSAL PREPARATION INSTRUCTIONS

The bidder's quotation shall contain the following sections as a minimum:

1. Details of notable past experience.
2. Teams CVs.
3. Fees breakdown for the Scope of Services.
4. Trade License of the Bidder.

3. MODE OF PROPOSAL SUBMISSION.

The Bidder shall submit an electronic copy of their proposal only to

EtiHAD.tenders@etihadesco.com latest by 17th October 201

The submission email must contain following in its subject:

“ RFQ # 159 - Provision of Legal Review Services”